



Annual General Meeting
CHS Music Department Parent
Support Group
September 16, 2013

<http://www.chsmusic.ca/parents/index.php>



AGENDA

1. Music Department
2. Student Music Council
3. Music Parent Council
 - Introduce Executive
 - Purpose of the Council
 - Constitution
 - Finances
 - Fundraising
 - Other plans for the year



3. Music Parent Council

- Introduce Executive
- Purpose of the Council
- Constitution
- Finances
- Fundraising
- Other plans for the year



Music Department

Introductions and Plans for the
upcoming school year.

Laurie Hamilton—Head of Music



Student Music Council

Introduction and Plans for the
upcoming school year.

Simon Ay Yeung

Kayleigh Pink

Student MUSIC COUNCIL

2012-2013

Co-Chairs

Kayleigh Pink Gr.12 Winds

and

Simon Au-Yeung Gr. 12 Winds



What does student music council do?

- Acts as a liaison between Music Staff, Music Parents and Music students
- Organizes various events, including coffeehouses, social events and fundraisers.
- Assists with various logistical tasks in the preparation of major concerts and events



Sub-Committees of Student Music Council

- Fundraising
 - Co-ordinates ticket designs and organizes selling teams for coffeehouses and Music Nights.
 - Works in conjunction with Music Parents to co-ordinate various fundraising events



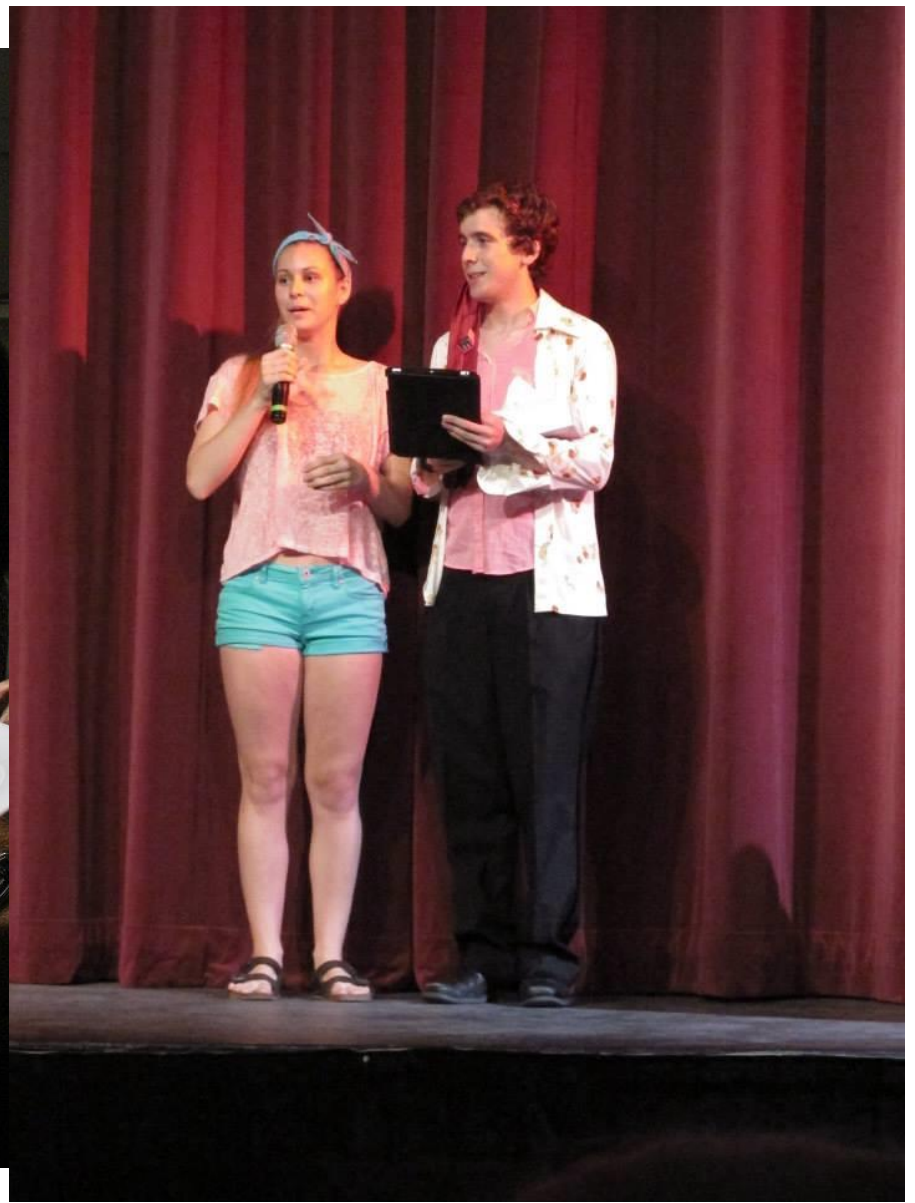


- Spirit
 - Plans decorations for events
 - Plans Spirit events for Music students
- Coffeehouse
 - Promotes, Organizes and runs coffeehouses
- Media
 - Documents events and posts to website
 - Updates bulletin boards and showcases within the music department.

- Advertising
 - creates posters and announcements for events
 - Communicates with community newspapers, radio stations etc.
- Grad
 - composed of all grade 12s on Music Council
 - Works with parent council on coordinating fund-raising for the grad recital.







Student Music Council 2012-2013

Co-Chairs Kayleigh Pink and Simon Au-Yeung

Grade 9

Strings: Jillian Jay,

Vocal: Abby Wilson,

Winds: Jasmine Eriksson, Sara Raahemi, Sydney Andrews-Finn

Grade 10

Strings:

Vocal: Stefan Vidovic, Sarah Stapeton

Winds: Rebecca Courteau, Ruth Bryce, Segah Koksal

Grade 11

Strings: Vivian Trang, Cheng Zheng, Cynthia Chung,

Vocal:

Winds: Claire Leslie,

Grade 12

Strings: Tim Cote, Keilah Morrison-Patridge, Simone Laflamme, Margaret Brennan, Patrick Armstrong, Aiden Russel, Shannon Bailey

Vocal: Jessica Wilson, Habil Mikit, Montana Tait, Julianne Porteous, Emily Holmes, Victoria Christie,

Winds: Martine Leblanc, Veronique Lahaie-Luna, Rachel Jackson, Brianna Herdman, Mitchell Whalen





Role of the Music Parents Support Group

OUR MISSION

The mission of the association, in active participation with students, staff, educators and community, is to encourage and support the Music Faculty and students to sustain a premium quality music program in the enriched environment of Canterbury High School. All parents and/or legal guardians of students participating in the music program at Canterbury High School, and all teachers and school staff in the Music Department are considered members of the association.



Role of Music Parent Support Group

- Work with faculty, students and school administration to promote music education
- Provide a communication link between parents and the Music Department
- Provide fundraising and financial support
- Provide volunteer support
- Encourage community interest and support for the Music Department



Interested parents are encouraged to join the Executive

Position	Name	Email
Co-Chair (Elected)	Clare Pelley	cochair1@chsmusic.ca
Co-Chair (Elected)	J'lene Bradley	cochair2@chsmusic.ca
Treasurer (Appointed)	Pernilla Berin	treasurer@chsmusic.ca
Secretary (Elected)	Gina Pink	secretary@chsmusic.ca
CHS Staff	Laurie Hamilton	laurie.hamilton@ocdsb.ca
Volunteer Coordinator (Volunteer)	Liz Hong-Farrell	volunteer@chsmusic.ca
Webmaster (Volunteer)	Heather Anderson/ Amanda Lovatt	webmaster@chsmusic.ca
FundScrip (Volunteer)	Deana Kosabek-Anderson	fundraising1@chsmusic.ca
Fundraising (Volunteer)	Clare Pelley	fundraising2@chsmusic.ca
DVD's (Volunteer)	Shawn MacArthur	fundraising4@chsmusic.ca
Publicity (Volunteer)	VACANT	publicity@chsmusic.ca



Our Executive

Interested parents are encouraged to join the Executive

Position	Name	Email
Publicity	VACANT	publicity@chsmusic.ca
Member At Large	VACANT	member1@chsmusic.ca
Member At Large	VACANT	member2@chsmusic.ca
Member At Large	VACANT	member3@chsmusic.ca



Help Needed in Supporting Positions:

Coordinator of Concert Band Attire

Concert Band Attire

Norcard Fundraiser

Technical & Stage Director for Music Night (AV/Sound/Lighting)

Members at Large (5)

1 per grade is preferred and one for graduated parent



Constitution Information



Finances

- CHS Music Parents maintain a bank account separate from the school accounts
- Financial statements are updated monthly and are reviewed at each Music Parent Support Group meeting
- The financial statements are available for the school principal to review at any time.
- The financial statements are subject to a final review/audit on a yearly basis.



Student Accounts

- Individual student accounts are held within the CHS Music Parents Account
- A portion of most fundraisers goes to the individual student (% varies)
- Funds may be used for trips, music lessons, grad recital
- Fill in a Student Account Redemption form
- Parents can check account by emailing the Treasurer
- At end of grade 12, all money must be used
- Unclaimed funds revert to school fundraising account
- Treasurer's records are final



Fundraising Events: (Revenue):

Music Night:	Drinks & Bake Table	3,516
	Silent Auction	3,730
	DVD Sales	3,676
	Total Music Night Revenue	10,922
Other Fundraising:	Citrus	13,865
	Fall Catalogue	7,146
	Fundscrip	4,212
	Clothing	1,263
Total Revenue		\$ 37,408

Alocation of Revenue:	Student Accounts	9,411
Balance Earned for Music Dept.		\$ 27,997

Expenditures in 2012/13:	Pianos for Strings & Vocals Rooms	12,142
	Bows & Violas	7,729
	Dresses & Tuxedos	4,790
	Wind Instruments	4,000
Total Expenditures		\$ 28,661



FUNDRAISING

The music program receives no funding from the Board. Funding for the program occurs through the \$250 voluntary fee each student pays at the start of the year through CACDA and fundraising.

FUNDRAISING IS CRITICAL!!!



Planned Fundraising For 2013/14 School Year

- NorCard Sept/Oct
- Fundscrip Ongoing
- Citrus Nov/Dec
- DVD's Fall and Spring Music Nights
- Silent Auction Spring Music Nights
- Grad Committee Fund Raisers Throughout the year



Elected Positions:

- (2) Co Chair
- Secretary

Nominations can be made from any Regular Member, any member is eligible for an elected position.



Keeping in Touch

Visit our website at:

<http://www.chsmusic.ca/parents/index.php>

Come to the meetings.

Provide us with an email address.

Fill out volunteer forms and respond to the call for “help” when needed.

Talk to us at the end of this meeting!



Other Business

Mr Caswell choosing a music tutor



Thanks for
joining us
tonight!