

# Canterbury High School Music Parents Support Group

December 12, 2013

Minutes of Meeting

7 pm

Attendance: J'lene Bradley, Gina Pink, Laurie Hamilton, Rosemary Baldwin, Pernilla Berin, Clare Pelley, Mary De Souza, Simon Au-Yeung, Kayleigh Pink, Shawn MacArthur, Jennifer Roberge-Toll.

Regrets: Natalie Dayneka, Marilee Mansfield, Deana Kosebek-Anderson, Liz Farrell, Heather Anderson, Amanda Lovatt, Diane Hampson-Wilson.

1. Welcome: J'lene Bradley, co-chair of the Canterbury High School Music Parents Support Group welcomed all in attendance and introduced herself and her co-chair Gina Pink as well as Laurie Hamilton, Head of the Canterbury Music Department.
2. Approval of Minutes: Motioned by J'lene, seconded by Rosemary. Amendments to November Minutes brought up by Clare and noted by Jennifer.
3. Student Update: Simon Au-Yeung and Kayleigh Pink reported on the following activities: Movie Night has been slated for Friday February 7<sup>th</sup> in the cafeteria from 6:30 to 9:00 pm, cost will be \$5 dollars which includes admission and popcorn, Disney movie titled to be determined following vote on Facebook; Skating Social (including scavenger hunt) being planned for late January-early February, specific date to be determined, discussed possibility of having it on the Thursday prior to the February PD Day; discussion of Music clothing, possible arrival and distribution; reminder of Christmas Lobby Concerts by various ensembles and their performance dates.

4. Grad Committee: Mary reported on the following: Sales of metronomes, 18 sold at Music Night and 24 sold in total, made \$111.32 in sales so far; for next year, may sell metronomes earlier in the year along with SPC cards; Mary to send Long and McQuade a Thank-You. Metronomes were still able to be purchased by students at the time of this meeting. Mary to provide Pernilla with cheque in the amount of total sales.  
Mary also reported on the Music Clothing: proceeds from sales of clothing to go to Students Music Council and not to Grad Committee, where the final decision as to where best to allocate these funds will lay with Student Council co-chairs and reps; in the past these funds have been donated by this group to the Grad Committee. At the time of the meeting, Mary had one more cheque to give to Pernilla for the last order of clothing.  
Clare reported on the following: The gift basket raffle, honey and maple syrup sales all did very well during Music Night, where maple syrup and gift basket raffle ticket sales will go towards the Grad and honey sales will go towards the Music Parents Group. Clare also reminded us of the CHS Music Parents group on Facebook where parents can access information about our meetings and our fundraising efforts; students to be reminded of this FB page to tell their parents.  
There was also a general discussion about possible other fundraising events such as Test Driving Cars as a fundraiser this Spring and the selling of black socks.
5. School Update: On behalf of the Music Dept, Laurie Hamilton related the current departmental activities: A donation in the amount of \$1500 dollars was made to the Hamper Project on behalf of the Music Department. This cheque was to be presented to the Vice Principal on December 13<sup>th</sup>. December 15<sup>th</sup>, Canterbury Chamber and Friends to perform Christmas carols in front of Mother Tucker's Restaurant in the By-Ward Market. A box for food donations would be made available at that time as well. Grade 12 Music Department End-of-Year Trip to New York was also presented. Two possible dates: April 24-27<sup>th</sup>, or May 14-17<sup>th</sup>, where students when submitting their \$100 deposit to indicate interest ought to also indicate their preferred dates. The total cost per student will be approximately \$550 dollars (which includes a subsidy from the Music Department). Hotels in New Jersey are to be determined; there will be at least one performance done by the students and there might possibly be a chance to partake in a flash mob event. Letters to parents to be sent home before Christmas Break.
6. Webmaster (via J'lene): Everything is running smoothly; Amanda requests that photographs be sent to her in order that she may upload them to the website. In relation to this, a discussion ensued regarding photos for the Yearbook (which ought to be submitted before Christmas Break). Mary spoke with Peter Bonev (parent volunteer)

about his offering of pictures of Music Night for this. Mention was made that another parent volunteer, Steve Leblanc, was also interested in offering his photography services.

7. Treasurer's Report: Pernilla reported on the following: Raised \$3660 through the Citrus Fundraiser; scarves, blouses, audit and Norcard paid for this month; Fundscrip reported earnings of \$534.40 for this month; \$250 dollars from the Cake Auction went towards the Grad Committee from the Music Department. (This was reflected in the October Minutes).
  
8. Music Night: Scarves: 60 scarves of a certain shade of green had been ordered for our female singers yet those received were of a slightly different shade; despite this the consensus seemed that they were nice. Some discussion ensued as to how the girls actually wore the scarves during Music Night. There was also some discussion about looking into acquiring matching ties for the male singers given that the present boys' ties and the new girls' scarves don't seem to complement one another.  
Feedback from Liz (via J'lene): Everything went well for volunteers as there were many but there weren't many for clean-up after Friday night's performance; the refreshment stands were great other than there weren't many sales of drinks this time around. It was noted by the group that these sales are especially higher during the Spring Concert. Liz requested feedback from teachers regarding back of the house volunteers: it was suggested that it would be helpful if these volunteers were present during rehearsals since some students were wandering about when not performing; there was some discussion about having a video feed in the library where the students may lounge during performances but this would require some supervision. There was also some mention of there being clear job descriptions written up for these volunteer positions. Liz also suggested that parent volunteers need to be asked to come earlier. And lastly, it was reported that Lisa Fast has volunteered to take over Liz's position next year. Rosemary reported that on Friday night's performance, the doors to the auditorium opened late resulting in many elderly people having to wait to get seated. There was some mention that the doors could open at 6:30 (or earlier). Shawn reported that that as of the date of this meeting, Music Night DVDs could still be purchased with the cut-off being December 13<sup>th</sup>. As well, mention was made that 24 people so far had purchased the CDs made available this year and for further information on ordering more, people are asked to get in touch with either Gina or

Laurie. Tom is to produce these CDs; no delivery date has been set as of the time of this meeting.

9. Fundraising:

a) Fundscrip (via J'lene): there have been new sign ups; an email for alumni was sent; 40 forms were taken during Music Night. For more, see above notes in Treasurer's Report.

b) Citrus (via Pernilla): Total funds raised through this was lower this year than last year. There was also some discussion about unclaimed boxes of fruit at Produce Depot. The manager at this store usually hangs onto the unclaimed fruit for approximately a week but thereafter he asks that they be removed. Pernilla is to let Laurie know how many boxes are left. Some of the leftover fruit is to be left in the custodial office as a thank you for their extra work during the year; some could be left in the staff room or office to encourage staff to buy some next year; that which is left over will be donated to the local food cupboard. Last year, 8 boxes were dropped off at the Walkley Community Food Cupboard.

c) Other Fundraising: There were 90 DVD orders in total which is all profit to go towards our program. Fundraising through the sale of chocolates is to be organized for the Spring.

10. Newsletter Items: To be added to the newsletter, a note about our upcoming chocolate fundraiser this Spring.

Meeting adjourned: 8:30 pm.