

Canterbury High School Music Parents Support Group  
2013 - 2014 Meetings

May 1, 2014  
Minutes of Meeting

In attendance: Laurie Hamilton, Gina Pink, J'lene Bradley, Pernilla Berin, Liz Hong-Farrell, Shawn MacArthur, Mary DeSouza-Chan, Rosemary Baldwin, Jillian Christie, Diana Hampson-Wilson, Patricia Filioso, Glenda Valair, Kayleigh Pink, Simon Au-Yeung

Regrets: Jennifer Roberge Toll, Amanda Lovatt, Clare Pelley, Deana Kosabek-Anderson, Eleanor Everett

Recorder: Gina Pink

1. Welcome from J'lene.
2. Approval of Minutes
  - The April minutes are not yet available and will be tabled next month.
  - Jenn has tendered, with regret, her immediate resignation as secretary for the Music Parents Group. Rosemary Baldwin will replace her for the remainder of the term. The co-chairs and members thank Jenn for her work as secretary this year.
3. Student and Grad committee update
  - Simon and Kayleigh thanked staff and parents who helped with small ensemble evening. Approximately \$150 was raised for Grad committee through bake table and silent cake auction.
  - The Memory book has been started and a cover contest is running.
  - Grad head shots have been taken by Steven LeBlanc.
  - Music teachers are asked to write blurbs for the memory books. Kayleigh and Simon will ask each teacher individually.
  - Grad bbq plans are going well under the direction of Glenda Valair and Ron Porteous. Letters for donations are available and a google.doc spreadsheet is in circulation. Student volunteers are being recruited for each evening, with five volunteers so far and requests for another five. Laurie asked that students who are working at the bbq be reminded to shower before the concert. Mr. Correntes will leave the gym showers open.
  - Music night posters are up, and tickets are being sold during lunchtimes. Bake table requests will go up on Friday, May 2<sup>nd</sup>, and have been circulated by email.
  - Compost bags are still coming back, along with some money from sales of bags.
  - So far \$1717.00 has been raised for Grad recital, with BBQ money, garage sale profits, raffle items on Music Night, memory book, and remaining sales from Bag to Earth to be added.
4. School Report

- Laurie Hamilton is “graduating” from Canterbury in June, with her retirement announced for the end of the school year. Much appreciation for all that she has done for the students was expressed, along with congratulations on a well-earned retirement!
- A Smartboard will be put up in room 131 soon.
- Letter of interest in a trip to Germany next year has been distributed to students in grades 10 and 11.

## 5. Fundraising

- Fundscrip: Deana submitted a report.
  - April 14th                      \$5,195.00  
Generated                      \$163.00  
Students                         \$122.29  
Music Program \$40.7
  - April 28th                      \$3,975.00  
Generated                      \$123.81  
Students                         \$92.86  
Music Program \$30.92 (-\$3 for shipping = \$27.92)  
Running Totals \$3,820.56  
Students                         \$2,865.98  
Music Program \$954.05 (\$45.95 away from our goal)
- Silent Auction:
  - Jillian Christie is coordinating the silent auction this year and has had lots of donations. She will include thank you notes to all who donated to be mailed. Jillian expressed her thanks to Clare, Sary, and J’lene. Jillian has asked Liz to recruit volunteers for the two evenings.
- Bag to Earth:
  - Money for the bags is still coming in. The staff has a list of the students who have yet to bring in their money @ 100 students. Our total so far is \$5800 after tonight’s deposit. We still have about \$1600 to bring in to break even.
- Coffee fundraiser:
  - Our principal has given permission to hold a coffee fundraiser. Discussions are underway with a local business to provide fair trade coffee beans on an order basis to raise funds. Paypal may be used as well as hard copy order forms. If this fundraiser is undertaken in the fall, we will need a volunteer at the next meeting to follow up through the summer.

## 6. Webmaster’s Report

- Please email Amanda with any information to be added to the website.

## 7. Treasurer's Report

- Pernilla circulated the financial statement and record of transactions.
- Discussion of the following issues ensued:
  - We need to decide if the Music Parents Group will continue to hold their own bank account and not have our funds within the school's account.

**Motion: The CHS Music Parents Group will continue to hold their own bank account. This will be communicated to the OCDSB CFO in writing with agreement to comply with the district's conditions and procedures.**

***Moved: Mary***

***Seconded: Shawn***

***All in favour.***

Gina will contact Clare for information about this procedure and draft a letter.

- St. Aiden's Church allowed us to record for Kiwanis in their facility without charge. We would like to make a donation.

**Motion: The CHS Music Parents Group will make a \$100.0 donation to ST. Aiden's for use of the church for Kiwanis recordings.**

***Moved: Liz***

***Seconded: Diana***

***All in favour.***

Pernilla will send a cheque to St. Aiden's.

## 8. Wishlist

- The bassoon is still on the wishlist as one that meets the requirements has not yet been found. Laurie and Grace will forward the requirements to Pernilla who will help look for an appropriate bassoon.
- The Music Parent group needs a new coffee perculator! (With apologies for the quality of coffee at small ensembles evening!) That is placed on the wish list for next year.
- The Music Parent Group will look to purchase a popcorn popper for events. We will check that popcorn meets the healthy schools standards before purchasing.

## 9. Music Nights, May 8 and 9

- Lunch time ticket sales and Paypal sales have begun.
- The running orders of the evenings have been posted.
- Liz has many volunteer positions covered and more are coming in.
- St. John's Ambulance is set to attend.

- We have a new custodial coordinator. Liz will find out the name and contact information and contact him/her about the BBQ. (Note: Liz circulated the contact on the day following the meeting: Michele Thivierge. michele.thivierge@ocdsb.ca . Liz has emailed her about the BBQ, storage for the silent auction, and Music Night set up.
- Cd's will be sold through Paypal and at the DVD table at \$9.98 and \$10.00 respectively.
  - Laurie will let Dave know about the Cd's for the programme.
- Memory books will also be sold at this table.
- Diana Hampson Wilson and her dad, Mr. Hampson, have contacted 17 publishers/websites with information about Music Night. Posters have also been distributed electronically.
- J'lene will check with Peter Bonev to see if he is acting as photographer this year.
- Doors will open at 6:30 pm for Music Night.
- The flowers for corsages/boutonnieres have been ordered. J'lene will bring them to the school for the Thursday MN.

#### 10. Grade Twelve Recital

- Laurie will forward the list to Deana for the seating plan. Laurie expects to have the information collated by May 12.
- Clare will send an email with the ticket order form and the reimbursement of student credit form to grade twelve parents.
- Liz will advertise for 3 volunteers for the recital after Music Night finishes.
- Laurie will ask Dave to do the programme.

#### 11. New Business

- Laurie and Gina will discuss an information package for parents/students participating in the NYC trip.

| Meeting adjourned: 8:55

All parents, guardians, and Music Department teachers are invited to attend the June meeting where the new Constitution will be tabled for approval by the membership.

Thursday, June 5, 2014, in room 160, Canterbury High School, 7 pm.

The Constitution for the Canterbury High School Music Parents Support Group has been revised and is now available for reading at:

[http://www.chsmusic.ca/parents/docs\\_forms/documents/MusicParentsGroupConstitution.pdf](http://www.chsmusic.ca/parents/docs_forms/documents/MusicParentsGroupConstitution.pdf)

