

Canterbury High School Music Parents Support Group

June 1, 2014

Minutes of Meeting

Attendance: J'lene Bradley, Gina Pink, Rosemary Baldwin, Pernilla Berin, Clare Pelley, Diana Hampson-Wilson, Liz Hong-Farrell, Deana Kosebek-Anderson, Amanda Lovatt, Eleanor Everett, Mary De Souza-Chan, Kayleigh Pink, Simon Au-Yeung, Shawn MacArthur, Hilary Hampson, Patricia Filoso, Natalie Dayneka, Eleanor Garbett, Glenda Valair, Elizabeth Bryce, Marion Whitford, Steven Pink, James Caswell, John Porhan, Sonia Roussy, Sabrina Van der Aa, Dan Holm, Geoff Gillard

Regrets: Marilee Mansfield, Heather Anderson, Laurie Hamilton,

1. General Welcome

2. **Vote on New Constitution** – All Parents/Music Teachers

The New Constitution was revised and circulated to music parents in March.

Mary Valair made a motion to accept the constitution as presented. It was seconded by Mary DeSouza Chan and Deana Kosabek-Anderson. Motion carried.

3. **Approval of Minutes:** Approval - Motioned by Diana, seconded by J'lene.

4. **Student Update:** Kayleigh Pink reported on the following activities:

- a) Memory Book: Mary worked with the students; The final book was sent to printers on June 5th; same layout as last year; smaller number of orders (60 compared to 150 last year) 52 paid orders as of June 5th
- b) Clothing for music council – decided on art work.
- c) Student co-heads: speeches next Friday (June 13th); all areas represented

5. **School Update:** On behalf of the Music Dept, Laurie Hamilton via e-mail filed the following report on current departmental activities (read by J'lene to the Parent Council):

- a) Jason Sinkus (currently Head of Arts and Math at Gloucester HS) will be replacing L. Hamilton (head of Music Department) in the fall.
- b) NYC trip went very well (except maybe for the weather and the traffic) Students were fantastic. Special thanks to parents Gina Pink, Diana Hampson, Debbie AuYeung, Mike Tremblay for giving of their time on this trip.
- c) Chamber Chorus May 25th concert for the Heart Institute went well. I don't have the final amount that was raised but it was very successful.
- d) Male chorus concert on May 27th helped raise over 1500\$ for the Youth Services Bureau
- e) Upcoming Events:
- Saturday (June 7th) - Male chorus will perform their final concert (with the Ottawa Carleton Choristers) at Woodroffe United Church. Some of the proceeds will be going to Cancer Research (relay for life) in memory of a husband of a choir member who was a strong choir supporter.
 - June 15th Concert Band will be performing in Andrew Haydon Park at the bandshell. We have the band shell booked from 2-6. Concert will be from about 3-4:30. Hope to see lots of people out to support the band.
 - Sat. Jun 21- Chamber chorus will perform for the annual CHEO balloon release memorial;
 - Sunday Jun 29th Chamber chorus to perform at a ceremony honouring Canada's Korean war veterans on at the Chateau Laurier
- f) Grad recital/luncheon went very well. Thanks to all parents who helped with this especially Deana Anderson. Funds earned by grad committee do need to be returned to Music department as entire bill was paid for through the dept.
- g) Uniform collection will begin on Friday June 13th. Chamber chorus uniforms will not be collected until after Jun 29th performance
- h) There are 2 trophies (from Kiwanis) requiring engraving. Requesting assistance from Parent Council; Gina to get more information.
- i) Smartboard ended up being paid for by CACDA so funds from Music parents no longer required.

- j) Laminated posters of Music Nights have been mounted above the music office/vocal hallway - two more to come. (Thanks Dave and J'lene) Dave is working on Canterbury signage.
 - k) Trip forms for next year's trip to Germany and Czechoslovakia went home this week with current grade 10 and 11 students. Trip forms (with a \$500 deposit) will be accepted on a first come first serve basis (by area) on Monday June 16th. Should families have difficulty meeting the deposit deadline, students were encouraged to let us know and we would work something out. Currently 90 is the max # of students who can participate.
6. **Fundraising: Fundscrip – Deana** reported that the program made \$1044.14 so far and there have been two more persons to sign up. Last regular order is June 9th. The summer program starts June 14th. E-mail will be sent out with the details of Summer Program as well as Friends of Canterbury Music Program (alumni, family and friends). Deana is leaving/graduating.
7. **Treasurer's Report:** Based on statements for May, Pernilla reported on the following: \$6800 deposited (\$5800 other than silent auction and bake sale; \$5000 for silent auction). There was a bid for Stella Luna – it needs to be picked up. There is some activity in the grade twelve student accounts. Grade twelve students and parents are encouraged to put in requests for account balances; any balance remaining rolls into music parent council. There is a pdf form that can be downloaded from the web.
- a) Cheques are often written to Canterbury High School and not to Parent Music council. Questioned whether it was worth getting a stamp. It was noted that the message needed to be reinforced with parent volunteers at music night. Suggestion to put a sign in the cash box. Also, good to remind parent volunteers that the money from Pay pal fee (40 cents goes to Scholarship fund)
 - b) Change of Officers – will need to change signature cards with the bank. We will try to coordinate.
8. **Webmaster:** Amanda mentioned that there were websites for Canterbury Music, Music Parents and Students. With facebook and people using website differently, Amanda would like to redesign the website to make it easier to navigate. She will be requesting feedback. She would like to develop a proposal – ideas – review and then look to someone else to set up. Seven years ago when the website was set up, technology and uses was very different.

9. Fundraising:

- a) Music Nights (see treasurer's report)

10. Survey: Gina - A survey was sent out at the beginning of June. Gina reported preliminary findings in terms of communication and fundraising:

Communications – Parents indicated that it was the right amount, with co-chair emails at top of list, followed by newsletter and facebook. Papers home and coming to meetings lowest. Most frequent suggestion is more rapid update of info and dates.

Fundraising— Most people said amount is fine. Most popular of current ones are music night initiatives, fundscrip, citrus.

Biggest complaints are not knowing what the money is spent on; what fundraising targets (amounts and wishlists) are; and sometimes not great quality of items.

Overwhelmingly, people do not want to sell—events and purchasing items for self are most requested, along with donations if receipts are available.

Majority of people want collection of money to go online with paypal.

11. Other business

- a) **Newsletter Items:**
- b) **Graduating Parents/open positions for next year:** Gina Pink (co-chair), Liz Hong-Farrell (volunteer coordinator), Deana (responsible for Fundscrip) and Dave E. (tickets/programs) are all graduating; Diana Hampson-Wilson has agreed to put her name forward for co-chair; Replacements needed for Deana and Dave; Possibilities include parents in Grade 10
- c) **AGM on September 15** – check booking of room
- d) **Change of officers for Banking:** It was acknowledged that there was a change of officers and that there will need to be an appointment with the bank to officail change.
- e) **Meetings next year** – J'lene checked with Mr. Sinkus about next years parent council meetings and he indicated that Thursday nights are fine. Rooms will need to be booked.
- f) **Music Parents Final meeting and Social:** It was acknowledged that there is general a wrap up meeting at the end of June/July. Dates and times to be circulated

Post script: Next/final meeting for 2013/2014 year will be held on July 3rd at Amanda's

Meeting adjourned: 8:45 pm.