

Canterbury High School Music Parents Support Group

March 26, 2015

Minutes of Meeting

Attendance: J'lene Bradley, Rosemary Baldwin, Pernilla Berin, Clare Pelley, Jason Sinkus, Amanda Lovatt, Tim Robillard, Natalie Dayneka, Gord Aitken, James Caswell

Regrets: Diana Hampson-Wilson, Linda Cudmore, Mary De Souza-Chan, Shawn MacArthur, Lisa Fast, Jessica Simpson, Cynthia Chung

1. General Welcome.
2. **Approval of Minutes:** February minutes – Minor changes
Approval of Minutes- Motioned by J'lene Bradley, seconded by Pernilla Berin.
3. **Student Update:** None provided this month. See Grad committee/School update
4. **Grad Committee Update:** Clare reported:
 - a) **Fundraising/Grade 12 Recital costs** – Grade 12/Grad fundraising was raised as an issue and that it was important to come up with some key/major fundraisers. Clare provided Council with background/context. It was noted that the recital costs approximately \$15000 including technicians, studio. It is held at the NAC and there is a reception on the rooftop terrace; everyone performs; Ticket prices are calculated based on how much is raised as they make up difference from what was raised. Last year the first two tickets for the recital were \$45 each, \$55 for extra tickets and \$30 for the recital only. Grad student tickets were covered. BBQ typically raises \$1000-1500
 - b) **Memory books** –is a grad fundraiser.
 - c) **Vinyl record** – spoke to students
 - d) **Garage Sale** – Test drive was raised with principal and it is a no go. Garage sale was to coincide with test drive to earn sufficient revenues; As no test drive, no Garage sale at school – too much work without sufficient revenues guaranteed.

5. **School Update:** On behalf of the Music Department, Jason Sinkus reported:

- a) **Grade 11 Recitals – April 2nd** It is the focus at the moment
- b) **Germany Trip:** Huge success; performed well
- c) **Grade 12 Grad Recital – May 31st**
- d) **Wish List –**
 - i. TV –Chrome Box – received it and tested and would like another that will have calendar/notices etc.
 - ii. Database for inventory – The teachers ran a test pilot and it went well; now ready to do transfer; \$900 for 3 years or \$365/year; It will include everything for the music department (chairs, instruments, dresses, tux and jackets – separate, etc.)
- e) **Shirts –** the students really like the t-shirts; the whole department has one.
- f) **Student co-heads next year:** Jason explained that students have until April 9th to send in their intention; April 15th the Lecture Hall is booked for student speeches.
- g) **Performances**
 - i. Chamber Night – April 22nd
 - ii. Jazz Café – May 20th 7-9:30 pm to be held in Cafeteria with Sr Jazz Band, Intermediate Jazz, Chamber Choir, Small Combos, Jazz Quintet
 - iii. Jazz Fest on June 20 or 21st

6. **Webmaster -Website:** Amanda reported that the website is working well. It is pretty quiet. She noted that the new web is much simpler, less maintenance, webmaster takes off pages (hides) when no longer required but still in background for use when needed. She also noted that there were no News and Announcements

- a) **E-mail addresses for council:** Amanda noted Council needs Gina to modify Paypal to generic gmail accounts.
- b) **Webmaster for next year –** she had two volunteers; Ian Douglas, parent of Grade 11 student willing to be webmaster page; She is also to check web traffic as well as the commerce option of the web.

7. **Treasurer's Report:** Based on statements for February, Pernilla reported on the following:

- a) Approximately \$11,311 left in account
She noted that there was \$3,000 in Grade 12 student accounts. It can be used for grad recital tickets, music lessons, etc.
Grade 12 letter to invite parents to Grade 12 recital will attach requisition for student accounts.
- b) Profit of \$750-800 from music clothing – water bottle mix up
- c) Council discussed **fundraising money/wishlist**
Council discussed Wishlist and notion of having web page noting wish list for purchase of “new” musical instruments – 5 items; Music Parents can not give tax receipts; however, CACDA can.
- d) Students to contact Pernilla regarding \$ in their student accounts for the trip – form is on website – it needs to be filled out and signed by the Music Department Head.

8. **Music Night: May 7 and 8th**

- a) **Theme:** “Canterbury goes to the Movies”; Orchestra version of Star Wars
- b) **Publicity:** Jenny Ryan is doing the posters and tickets
Council discussed Liaising with arts students for publicity – possibility for next year. Action: Jason to follow-up next year with Head of Visual Arts regarding involving Arts students
- c) **Videographer** – Sean will be our videographer this year; however, he will be graduating. **Action:** J’lene to send e-mail to check.
- d) **Tickets:** Moving forward with Yapsody. Craig reported that everything was ready to go. He questioned whether there were sponsors we wanted to put on tickets – Not this year

Ticket prices were revisited. New price is \$15 for all. No student or senior discount. There will not be a family rate. The price will be the same at school vs paypal/on-line. (Fee to paypal will be absorbed.) 600 seats to be available on-line; While there are more than 600 seats in the auditorium, not all seats are functional and some (front ones) need to be blocked off; it was acknowledged that there would be a limited number of tickets available for sale at school – Action: Block 50 tickets for each day (Thursday and Friday) for lunch time sales;

On-line sales April 27 – May 6th at noon

Cafeteria sales April 29- May 1

New Students (Grade 8’s entering program) – Letter of Acceptance offered a complimentary ticket – Music Council to follow-up by e-mail (Rosemary to

action); Council agreed to set aside only 20 tickets for the Friday night performance. Thursday night is available.

9. Fundraising:

- a) **Fundscrip** – J'lene reported on behalf of Linda Cudmore that Fundscrip has slowed down. 9-10 orders compared to 15-17 orders last year; We are under \$5000 which means we pay for shipping. Looking at ways to promote.
- b) **Silent Auction** – Gord Aitken reported that he had sent 30-40 business requests. He sends letters and then follow-ups. He has had a good response. He intends to be done the business requests by March 31st. He wants to pool things together (sports, music, golf courses, etc) and where he can to use movie night theme. He would like a request to go to parents. Send out Remind and e-mail regarding the auction and looking for items. Send info to J'lene and she can send e-mail on list server.
- c) **Coffee fundraiser**– Natalie Dayneka noted that Paul would like to do another coffee fundraiser. Council discussed further coffee fundraiser and if this should be done every music night. It was noted that the spring music night was too busy especially with the silent auction and typically too hot. It was agreed to do again in the Fall/music night next year.

10. Grade 11 recital – April 2nd at Fourth Stage (NAC)

- a) **Food**–Grade 12 will provide desert, fruit, water – list to be circulated
Ordering from RA Centre – Sandwich platters – to be served at 12 noon. It was noted that in the past Grade 12 provided the food; they no longer attend and it was problematic last year with parents going out at last minute to buy sandwich platters. Council discussed catering event – trying it out this year as well as logistics and numbers and motioned up to 125 students at \$7.25 plus tax
Action: maximum \$1400 for Parent Council to pay – J'lene Bradley motioned, Rosemary Baldwin seconded; Council voted in favour; motion carried.
- b) **Logistics** – arrive by 8 am to check out facility/ Grade 12s to drop off food by 8 at school

11. Other business

- a) **Graduating parents**–Pernilla (treasurer) and Lisa (Volunteer Coordinator) will graduate start thinking about replacements. They were asked to write a short description of what the position entails. Amanda (webmaster) is also graduating – a replacement has been found.

- b) **New student co-heads:** It was suggested that they shadow the Jessica and Cynthia and attend a Music Council meeting
- c) **May 4th**- Music Monday –Canada wide (11th year) - Musicmonday.ca

12. Next meeting: April 30, 2015 (Room 160)

Meeting adjourned: 9:12 pm.