

Canterbury Music Parents Support Group

Meeting Minutes- November 2, 2023

In Attendance: Kerry Larkin, Kevin Craig, Maria Fabiani, Natalie Pampararo, Patrick Hall, Rebecca Crowell, Roshell Bissett, Victoria Pierce, Jane Carruthers, Jason Sinkus, Jenny McFarlane, Julie Eros, Julie Findlay, K. Kilby, Chantal Roberts, Al Norcross, Billie Sabovitch, Dolores Gutierrez, Henry Guan, Felicie Young

1. Land Acknowledgement- Julie E.
2. Minutes from October meeting approved with change of date
3. Tri Head Update- Jason S. (all heads are busy tonight)
 - a. Cake raffle and coffee house went well; Thank you to parents from the student council who helped out. Altered the arrangement of the treats table; very little leftover; kids thought it was good set up too
 - b. Pumpkin Social last Friday and they all had fun
 - c. Planning a gingerbread social, students will make teams and will purchase pre-made houses
 - d. Spirit day in the plans too
 - e. Karaoke planned for Feb, might be a large open mic thing or might be smaller- TBA
4. Music Dept update- Jason
 - a. Concerto competition this Friday- 6 performances will be performing this Friday at 6:30; free concert- outside adjudicators to decide who will play with the orchestra for end of year concert
 - b. Take our kids to work day/Launch 23 day- it was slow at school.
 - c. Open house was last night- it was a spillover crowd in auditorium and library- did two rounds for parents and lots of students were interested- virtual presentation on Nov 8 for anyone who did not make it
 - d. Past Sunday the grade 12 went to the Ottawa Symphony Orchestra and it was really good; the performer came to speak with the students
 - e. Chamber groups final performances on the 16 and 17 of Nov, top performers will have option to perform at music night in December
 - f. Thank you for the cymbal stands! They are great!
 - g. Update on shelving unit- found a mail slot holder at another school and it cost \$100.

- h. Dept heads have all met with the principal- he is very supportive and he is very thankful for the parents support group.
- i. Yapsody- all departments would like to have access to it. Jason says we should just share ours with the school, so everyone will use it for all events; they will all set up their own paypals
- j. Our Square account is tied to another account and then dumps into our account- Kerry confirmed this is how it works- Jason will be a liaison as the school likes the idea of using a Square and want to copy it.
- k. Thanks for parents who helped with clothing; Jason will have the final cost for tux shirts for next meeting; Julie asks if it could just be shipped to the school- Jason says it did not cost much more; Jason will get the order made and let us know the cost.
- l. Award reception for school wide awards for all students (not just music) coming up on Nov 16; some music students will be performing- jazz band in lobby and the strings ensemble in the library- nice and informal evening event to celebrate the students.
- m. CHS music shows the registration for Music Fest (Feb 21-24) for bands: Wed Feb 21- concert bands, Feb 22- the strings and orchestra. Also, Jazz Fest (March 1 and 2) is the following weekend at Longfields Davidson and vocal choirs will be there as well on March 22-23. It is set up with the three choirs all in one day- not as much set up as bands- but then not everyone can attend- evening is better for attendance.
- n. Vocal retreat- permission is tied in with the other school trips. Glebe has been approved for a school trip so it might be favorable; vocal retreat will not happen this year- but there will be a bigger trip for seniors for next year.

5. Financial report- Kerry

- a. Fundscrip- A couple of grade 9 parents are starting to generate funds.
- b. Payment for percussion stands is gone out.
- c. A deposit to our account - in Oct- over \$800 -mystery deposit- was not Julie or Julie. Will need to look into this further.
- d. Current balance is \$23,500.
- e. Projected expenditures- Vocal tops are still expected as an expense.
- f. Will take out vocal retreat funds for this year- Julie motioned, Felicie seconded

- g. Julie E made a motion for \$1000 for tux shirts, Kerry seconded
- h. There is \$4500 in upcoming expenses for formal wear
- i. Charms subscription will continue and Jason says we will revisit it later

6. Music Night- Billie/Chantal

- a. The cash boxes are missing- James will look again; they were last seen on music night; Jason will see if they are in the office vault.
- b. Kerry will bring in baggies for cash counting on Music Night
- c. Dates are confirmed for Dec 7 and 8
- d. Ticket sales- advance sales Nov 17-19, volunteer sales 20-24; open sales Nov 25
- e. Line up will be the same both nights
- f. Kerry asks about complimentary tickets for Dolores's mothers- Dolores will find out some details about seating requests
- g. Victoria asks about how many advance tickets she gets- Chantal says 5 tickets per person
- h. Elizabeth and Dolores will post on social media asking for food and beverage donations
- i. Layout will be figured out in advance- tables will be water and iced tea, bake table, fundscrip table and visual arts students table (the students do not need help to set up)
- j. Miss Mah will ask students to pass out trays- around 8-9 students needed
- k. Jason says that we will still need a ticket coordinator just in case something goes wrong- Chantal will take this over.
- l. Do we need a fundscrip table?- Need to check with Iva for her thoughts on it.
- m. Felicie asks if we need 4 cleaners even without paper programs- agreed that we do not.
- n. Kerry suggests putting a program QR code on posters.
- o. Because last year was low for food donations; Julie E suggests a sign up sheet with suggestions for bake sale- Julie F says to suggest helping by bringing in food or volunteering- Chantal and Billie will create the sign up form and send it out to parents.
- p. Raffle baskets- Chantalle Crowell asks about donating a basket- she will make products; Victoria also offers a complete basket; Chantal says we have two baskets donated- will need one more for each night- one will be a "Winter in the City" basket, Julie and Julie will do this one; Victoria might make a staycation basket, but it may be better suited for a silent auction; Felicie will do a East Coast Christmas basket; Chantal and Billie will put together one extra basket

7. Citrus Fundraiser- Julie E.

- a. Produce Depot has been in touch; they are working on pricing; timing might be different as Dan from Produce Depot says that the supply chain has changed since Covid. We may run the fundraiser for a longer time- will have more info over the next few days- will send out info to execs about date changes then will send out info to the parents. We will make sure that Julie E, Tara and Felicie are up for questions.
- b. Chantal asks about the citrus table at music night. Felicie suggests just giving out info not selling; Victoria suggests having a sign up sheet. Decision made to have a paper to show the info and Julie and Julie will give a presentation when on stage. Jason will make a QR code; Dolores can do a QR code to put on social media and CHS music.ca; Billie suggests a table with no volunteers for Fundscrip and Citrus.

8. Other fundraisers

- Julie says that berries might not go ahead and is asking about other ideas
- Kerry suggests making t-shirts and stickers, etc. Julie says we are all set to go ahead with something like this with the company she got approval for last year.
- Maria suggests Little Ceasar's fundraiser- pizza and cookie dough
- Felicie suggests Purdy's Chocolate and crafts from instrument bits
- Julie can discuss possibility of another fundraiser with Dan from Produce Depot
- Maria suggests Purdy's for Christmas- says it will do much better than Easter
- Julie E. says we will consider Purdy's for Christmas next year

9. Other dates

- Next meeting will be Nov 30, people can stay after to help with baskets, in person and virtually
- No meeting in December!
- Julie and Julie will get the volunteer details sorted out; will get email addresses updated on website
- Will call a meeting to vote for other constitution changes in the new year
- Felicie will make changes from the AGM and will send out and sign

Julie E adjourned the meeting at 8:55pm.

Next meeting will be held in person at the school on November 30 @ 7pm.