

Music Parent Support Group Minutes - Meeting November 24, 2016

Present: Gord Aitken, Rosemary Baldwin, Elizabeth Bryce, Carolyn Clark, Craig Cudmore, Linda Cudmore, Natalie Dayneka, Marie-Christine Ferraud, Joanne Harvey, Clare Pelley, Menaka Raguparan, Tim Robillard, Leilani Schaefer, Jason Sinkus

Regrets: Diana Hampson-Wilson, James Caswell

1. Linda welcomed everyone to the meeting.
2. The Minutes of the meeting on November 10 were approved as corrected, moved by Clare, seconded by Tim.
3. There was no student report.
4. Music Night update:
 - Staff Report (Jason):
 - Jessica Wilson has agreed to be MC and has received a detailed script.
 - The website has been updated to include program order.
 - Jason will send a Remind about doors closing at 6:55 pm sharp.
 - Rehearsals Monday and Tuesday with tech crew.
 - Ticket Sales (Craig):
 - Sales have gone smoothly so far.
 - 70% sold out over both nights online, but only 7 out of 50 cash sale tickets have sold.
 - Craig will meet with the volunteer Ticket Coordinator and send an email to all ticket purchasers with reminders about printing tickets, parking and doors closing at 6:55.
 - Ticket ads promote Bottle Drive and After Hours.
 - DVDs (Carolyn):
 - The set up for recording is ready, Tim will help with double audio, one of which Jason can access for students.
 - Bobianne will take orders both nights.
 - Volunteers (MC):
 - All positions filled except one Friday night volunteer for front of house, which Gord agreed to cover.
 - MC will send out reminder about donating food and water, and job descriptions for volunteers. Jason will fill photographers in on their tasks, and Peter Bonev has agreed to help.
 - Information for student volunteers will go to co-heads via Jason.
 - Leilani has floats ready to go.
 - No minion tshirts have been found in the stores, so MC will advise volunteers to wear yellow and make do with what they have.
 - Raffle/Specialty table will include rafiki bracelets.
 - Set up to communicate to janitorial staff will include access to Rm 101, ladder.
 - MC and Linda will be at the school around 4:00 pm to begin setting up.
 - Other items: washrooms signs and maps of seating for ushers still needed, cash counting sheets, rollers for coins are ready.
 - St John Ambulance have agreed to be present.

- Additional Items:
 - Parent Council speech on Thursday to promote citrus deadline (Friday morning 9 am) and pick up time for citrus December 15 and 16. Also upcoming frozen berry sales.

5. School Update:

- a. Events:
 - Arts Info night December 6
 - Lobby concerts will be posted on the web: Tuesday 8:15 am – Senior Band; Wednesday lunch – Senior Jazz; Thursday 8:15 – Vocal; Friday lunch – Strings.
 - Auditions in January
- b. Feeder school concerts: less full in the afternoon, one school booked, but bussing too expensive. Parent volunteers had little to do, because the student volunteers were so effective.
- c. Wish List: Viola bows on hold until January

6. Treasurer's Report:

- No financial statement until end of month; Menaka will email it December 2.
- Consideration of 2017 funding of vocal retreat, budgeting MPSG support. We do not have an exact amount, but covering the booking downpayment which needs to be made in June would be the most helpful. Students contribute \$125 to \$185 and fundraising with After Hours concert. Further discussion at January meeting (or February.)

7. Music Support Group Fundraising:

- a. Citrus (Tim):
 - California oranges and grapefruit earn about \$8-9 per box.
 - Sales deadline December 1.
 - Tim and Linda counting on December 2 at 9 am.
 - Pick up at Produce Depot December 15-16.
- b. Frozen Berries (Natalie):
 - Information will be going to Natalie this week
 - Order forms will go out for sales last week January and first week February
 - Delivery and pick-up outside school in February

8. Cadenza (Clare and Joanne):

- Bottle Drive – Saturday, January 7-8; Clare is working on drop-off points and will advertise addresses with drop-off times. Linda will design a flyer to be posted on website to use in neighbourhoods
- Music Clothing: is being shipped tonight, sorted by students next week, and distributed. Profit approximately \$800.
- Memory Book: order form ready for music night

The meeting was adjourned at 8:17 pm. NEXT MEETING: Thursday January 12 at 7:00.