

Music Parents Support Group
Thursday November 29, 2018

Present: Linda Cudmore, Heather Monkman, Gord Aitken, Katherine Rinaldi, Jason Sinkus, Colin Higginson, Craig Cudmore, Elaine Johnston, Kim Kimbell, Elizabeth Bryce, Natalie Dayneka, Diane Glauser, Sarah Godwin, Natalie Waldorf, Laura Lynne Churchill, Lorraine McCormack, Chantal Nault, Adrienne Salo, April Farmer

Regrets: David Leech, Karen Lawford

1. **Welcome** – Linda

MOTION: *Motion to approve November 8, 2018 minutes, moved by Gord, seconded by Linda. Carried.*

2. **Student Update** – Jason

a) Social

Gingerbread Social planned for December 13 in theory and strings rooms.

Groups of 4 to 6 students will make Gingerbread houses from kits.

Each student pays \$4, which more than covers the cost of kits, candy etc.

The plan is for each group to take a photo of their masterpiece before eating it.

b) Music Clothing

Orders are in.

Bit of a hiccup with the maroon colour stock amounts, however a different company has been used.

c) Music Night, Elements

Students are busy planning and decorating.

3. **Mamma Mia Musical Update**

a) Music Department – Jason

The musical was the most successful ever!

It was a lot of work, much of it behind the scenes.

b) Fundraising and Volunteers – Lorraine and Adrienne

Grand total raised from Thursday and Saturday lobby **sales \$2,026.86.**

70% of the grand total was from bake sale and water sales

Gift baskets earned \$178 on Thursday and \$191 on Saturday. This money is included in the grand total.

c) Communications – Diane

Kudos to Diane for the excellent job in keeping up with all the email updates to parents!

Kudos also to Sarah, Elizabeth and Corrie for website and social media updates.

4. **Fundraising Update**

a) Citrus Update – Colin

Sales were up 18% this year compared to 2017!!

Total sales were \$12,138.00.

Total profit is \$3,213.00, of which 75% goes into Student Accounts & 25% to MPSG.

i) First time Square was accepted for payment.

Costs incurred by using the Square.

Debit card payment – \$0.10 per transaction

Credit card payment – 2.65% per transaction. This fee is less than the PayPal fee.

For Citrus sales, there were over \$80.00 in fees incurred for Credit Card use.

A Remind will be sent out for the December 12/13 pickup.

Given the additional fees for use of credit card with the Square, a variety of ideas were shared regarding the best way to promote the use of the Square at future events. Ideas ranged from not offering credit card at all, to charging a percentage of the purchase, to charging a fee for a purchase over a certain amount. Overall, parents are concerned about keeping Parent Group costs to minimum while not wanting to be petty. Moving forward for the immediate future usage of the Square, the group agreed to advertise and encourage use of debit card only. However, if the purchaser's preferred use is by credit card, the handler will accept the purchase. The usage will be monitored and re-evaluated per event and at the end of the year.

MOTION: The use of debit card for Square purchases will be advertised and encouraged at events for the remaining of the school year. Credit card payments will be allowed if purchaser prefers at no extra cost to the purchaser. This will be re-evaluated at the end of the year. *Linda moved, Gord seconded. Carried.*

b) Frozen Berries – Natalie

Pick up date is February 23 at the teachers parking lot.

Pricing for this year:

Wild Berries 2kg. Wholesale \$16, Selling Price \$20.

Raspberries 2 kg. Wholesale \$24, Selling Price \$30.

Cranberries 2 kg. Wholesale \$12, Selling Price \$16.

2017 profit was \$1,028, with \$257 of that for the MPSG.

The Berry sale promotion will start in the New Year.

The web site will be updated, and emails sent in the New Year.

Jason will print out the order forms to be given to students.

c) Fundscrip – (Linda reported for Nina)

So far this year there have been 48 individuals ordering, with a **\$1,413 profit**.

Linda reminded parents of the simplicity of this fundraiser and how funds accumulate by ordering gift cards for groceries, gas etc.

d) Bottle Drive

Dates for collecting December 1 through January 6.

Website has been updated with information about this year's drive.

Students can forward money raised Jason who will forward to the treasurers. Parents can also send e-transfers directly to the Parent Group treasurers.

A poster is available on the site to help parents promote in their neighbourhoods.

5. Music Night Update

a) Music Department – Jason

Mandatory Technical rehearsal December 3 and 4 from 3:30 to 6.

There was not as much art work submitted by Visual Arts students as hoped, however there will be 4 live art performances.

b) Volunteers – Leilani & Elaine

All volunteer spots have been filled!

Vocal Students will be helping in the lobby.

c) Fundraising – Adrienne

d) There are currently 2 gift baskets available for Music Night, one to be raffled off each night.

Raffle tickets usually cost 1 for \$2, 3 for \$5. Selling ‘arms length’ tickets for \$10 was suggested.

The Raffle draw will be used as ‘filler’ during the show, when Jason requires more time to set up.

e) Videography and Recordings – Kim

Videographer requires use of tripod, Jason is aware.

Instructions have been relayed as to what is required for editing etc.

Kim will inquire with Dominique regarding Spring Music nights in the new year.

Send Invoice to the Treasurers for payment.

f) Communications – Diane

Will send an email this weekend as a reminder for the mandatory technical rehearsal, tickets, food for bake sale and food donations etc.

g) Other

Thursday night is 62% sold

Friday night 73% sold

These numbers include tickets blocked off for grade 8 students and their families.

6. **Treasurer’s Report** – David, via pre-recorded video

There is **currently \$24,774 in the bank**, minus the \$7,200 in student accounts.

This leaves \$17,500 cash, most of which is currently allocated towards the following:

\$4,500 deposit for vocal retreat 2019,

\$4,000 Charms software licence fee,

\$4,600 for 5 new violins and a piccolo.

This leaves \$7,900 left over for other spending.

David suggested we allocate \$5,000 now towards 2019 Cadenza.

MOTION: Motion to allocate \$5,000 for 2019 Cadenza, moved by Katherine, seconded by April. Carried.

There is now a **\$2,900 cash balance**.

David suggested we do not allocate this money until after Music Night.

7. **Other.**

Music Department - Jason

Busy time of Music Dept. Lobby concerts coming up. The live stream link is located under ‘events’ on the webpage.

Silent Auction – Linda

A new Silent Auction volunteer is required, hopefully someone that will be available for the next few years. Gord has offered to be a co-lead for this year.

Approximately 40 – 45 items are required for the auctions, please ask friends and the community for donations.

8. Adjourn 8:47 pm