

Music Parents Support Group
Thursday November 8, 2018

Present: Linda Cudmore, Heather Monkman, Gord Aitken, David Leech, Katherine Rinaldi, Jason Sinkus, Colin Higginson, Craig Cudmore, Elaine Johnston, Kim Kimbell, Sador (student music co-head), Elizabeth Bryce, Natalie Dayneka, Diane Glauser, Sarah Godwin, Natalie Waldorf, Laura Lynne Churchill, Karen Lawford, Lorraine McCormack, Chantal Nault, Adrienne Salo, Chantal Nault.

Regrets: April Farmer, Joanne Harvey

1. Welcome – Linda

MOTION: *Motion to approve October 11, 2018 minutes, moved by Gord, seconded by Linda. Carried.*

2. Student Update – Sador

a) Coffee House on November 1 was a success.

- Cake Auction had 9 cakes that were auctioned off during breaks in the show. This strategy proved successful, as \$280 were raised for Cadenza 2019. With ticket sales included the amount raised rises to \$400.

b) Music Clothing

- There are hoodies, ¼ zip's and crewneck sweaters on sale.
- Students can pay by cheque, cash or School Cash Online.
- As of November 1, there were fewer than 40 sales of each type to meet the minimum required.
- Final deadline is November 12.

c) Memory Books

- Pages were assigned to music council members.
- Cadenza page will have to wait until June to be assigned.
- Memory book payment will be accepted at Music Nights.

d) Music Night

- Students are planning decorations using the Elements theme.
- They are also planning on having Visual Arts students join Music students on stage as hosts.

3. Canterbury Arts Coordinator – Derek Eyamie was unable to attend tonight's meeting. He has been invited to attend the January meeting.

4. CACDA Update – Gord

- Gord attends regular CACDA meetings and reports back to the MPSG.
- CACDA members include parents of students, alumni and teachers at Canterbury concerned with the entire Arts program, not just the Music program.
- They fundraise for the Arts programs and arrange for Alumni to talk to current students.
- The #1 fundraising priority is for a new piano in the auditorium. This piano is used by most Arts disciplines, not just Music. The fundraising goal is \$17,000 of which \$4,000 has been raised to date.

- There is an all new executive this year made up of Chairperson Jessica Kingsbury and 5 others.
- In the New Year CACDA will hold a purpose / vision retreat, and will invite MPSG members to attend.
- The invitation has been extended for members of CACDA to attend any upcoming MPSG meeting and we will once again invite them to speak at Music Night.
- CACDA holds Charitable Status and thus will issue tax receipts for monetary donations, and is eligible for Federal Government workers to donate through the GCWCC campaign!

5. Music Department Update - Jason

a) Mamma Mia!

- Costumes being chosen this week.
- Sound Equipment being brought in.
- Monday (Act 1) and Tuesday (Act 2) dress rehearsals being attended by feeder schools, and tickets were scooped up very quickly.
- Tickets are almost sold out for Sunday Sing-a-long afternoon performance.
- Packing up will be Sunday after the final performance.
- Students are reminded that school work still has to be done after the show is over.

b) Music Night - Webmaster

- Jason will be responsible for the Music Night homepage.
- Sarah will add dates to website.

c) Possible Wish List Addition

- Jason discovered that 9 additional French Horns need to be repaired. Over the summer all French Horns were sent out for repair as they are heavily used (not abused) during the school year, however 2 have already had to go back out for repair.
- An additional Wish List item, one new French Horn.
- This update is for information only at this time.
- Note: the OCDSB must pre-approve repair shops.

d) Cuba / UK Update

- Cuba trip has mandate to move forward, next installment is due February 26.
- UK trip does not have a mandate, however discussions are on-going.

6. Treasurer's Report – David

- David presented the contents of the binder which is available at every meeting for anyone to view.
- Fundscrip money for grade 9's has started to come into student accounts.
- MPSG has \$12,500 in funds.
 - \$500 is allocated to concert attire.
 - \$4,000 is allocated to 2019 vocal retreat deposit.
- The remaining free balance of \$8,000 is from 2017/2018 school year.
- Expected allocations for this school year include \$500 for Charms (music department database software) and \$5,000 for Cadenza (no payments until April).
- A discussion was had about this being an appropriate time to spend some of the \$8,000 free balance as this is why we fundraise.

MOTION: Motion to approve spending up to \$4,600 on items from Music Department Wish List: 5 Eastman violins at \$2,800 plus tax and 1 Piccolo at \$1,100 plus tax, made by David, Gord seconded. Carried.

7. Mamma Mia Planning (Nov 21 – 25)

- a) Tickets – Craig
 - First 4 shows (Wednesday through Saturday) are SOLD OUT! Sunday is almost 50% sold.
 - Drama department is looking for ticket type breakdown, Student vs Adult, Jason to look into.
- b) Communications and Volunteers – Diane
 - The call for volunteers was sent out, though only 45% of recipients opened the email. However, it is noted that not all recipients on the mailing list are Music parents. It is possible to be on the mailing list by clicking on ‘receive updates’ on the Music Night ticket page.
 - **At least 10 more volunteers are required in various positions.**
 - Music Night emails must look completely different from Mamma Mia emails to avoid confusion
 - To avoid sending too many emails Jason will send out Reminds to parents and students for food for lobby sales and volunteers etc.
- c) Sunday afternoon Mamma Mia
 - Linda and 3 others have volunteered to sell water.
 - **Please bring in baked goods for sale Sunday before 1pm.**
- d) Event Planning
 - Basket for raffle has been acquired
- e) Citrus Sales
 - Colin will be in the lobby with forms on Thursday and Saturday to sell citrus

8. Music Nights

- a) Tickets – Craig
 - Price was agreed at \$17 per ticket.
 - As Mamma Mia is going on at the same time as many emails would have been sent out, the discussion on dates will be kept to a need-to-participate group for now.
 - This group includes Jason, Craig, Adrienne, Leilani, Sarah, Corie & Elizabeth
- b) Videography & Recording – Linda / Kim
 - Videographer is available, at \$400 agreed upon price.
 - NOTE: in previous years, the DVD sales would fund a \$1000 donation from MPSG to the Music Department to help offset costs for the grade 11 recital. This year, as DVD sales are halted and the recordings will be offered to everyone on-line. To accommodate this loss, the MPSG voted in favour of a \$1 per ticket increase which goes directly to the Music Department. Therefore, the \$1,000 donation to Grade 11 Recital will no longer be required as it will be funded directly through the Music Department from the revenue from the increased ticket price.
- c) Planning and Volunteers
 - St. John’s Ambulance will be on site.
 - Volunteer description for Square payments has to be written up and added to Music Night webpage.

- As this will be the first time Square electronic payments will be used it remains to be seen if the float procedure will remain the same or not.
- Please place all coins at the end of the event into bags, separated by denomination. **PLEASE DO NOT ROLL COINS** as they will need to be recounted by the treasurers.

NOTE: Cash drawer floats for Music Department events. There are always two \$100 floats in the department safe, for use at last minute events. For pre-planned events (Music Night, Coffee Houses etc) the organizer of the event will request a float amount. The Treasurer will then provide a cheque for that amount, the organizer will cash it and fund the floats required.

Additional NOTE: there has not been a float requested for Mamma Mia.

d) Fundraising – Joanne and Adrienne

- Unfortunately Joanne is not currently available for planning, Adrienne will reach out to other's to help for fundraising.

9. Other

a) Citrus – Colin

- Produce Depot has confirmed participation again this year.
- Pricing is not yet confirmed, but will hopefully be set before Mamma Mia.
- Payment will be accepted via cash, Square, cheque.
- Colin will email as soon as pricing is confirmed, and will provide schedule to Jason, who will in turn provide the relevant information to the students.

b) Fundscrip – Nina

- Numbers are down slightly from last year.
- **Looking for someone with Fundscrip experience to provide testimony to help increase sales.**

NOTE: Fundscrip does not require a cancelled cheque to use. Can instead set up using online bill payments. Inquire via Fundscrip.

c) Bottle Drive

- Clare had always spearheaded the bottle drive, which raised between \$600 - \$800 per year.
- A discussion was had, and the consensus was to have individuals collect bottles in December, take to Beer Store and submit to the MPSG. Jason will collect all money by a date in January. Add this to website.

10. Next Meeting

Thursday November 28, 2018

Meeting was adjourned at 8:58

