

Music Parents Support Group Minutes - Meeting October 11 2018

Present: Linda Cudmore, Gord Aitken, Katherine Rinaldi, April Farmer, Joanne Harvey, David Leech, Elaine Johnston, Sarah (student music head), Elizabeth Bryce, Jason Sinkus, Natalie Dayneka, Diane Glauser, Sarah Godwin, Nina Tough, Laura Lynne Churchill, David Leech, Karen Lawford, Leilani Schaefer, Kim & Peter Kimbell, Chantal Nault, Adrienne Salo

Regrets: Heather Monkman

1. **Opening:** Linda welcomed everyone to the meeting and invited the members to introduce themselves. She explained that meetings will begin at 7 pm with the goal of being finished by 8:30 pm but no later than 9 pm.

Approval of Minutes from September 6, 2018

Amendment to June 5 minutes:

- Add June 5 date to first motion

Joanne motioned to approve as amended, David seconded.

2. Student Update – Sarah

Coffeehouse November 1. Call for four parent volunteers to assist on this night from 6:45 pm to 9:15 pm for accepting cash (1), bake sale (3), and cash counters.

There will be a cake auction, with cakes provided by grade 12's.

The music council is planning this year's clothing and the forms will be distributed next week. There will hopefully be an option to pay via School Cash Online.

Sarah showed the new logo designed by a student which will appear on the clothing. A digitized version of this logo will be made available on CHS Music website.

3. Music Department Update – Jason

a) The Vocal Retreat went well - James is trying to keep it different each year. Grade 12's organized workshops for younger students. For next year, Jason requested if the parent council could provide the cheque at the time funding is approved in spring so that the deposit for the venue can be paid on time. The MPSG agreed this is a good idea provided the invoice is provided. This item will be moved forward to discuss at the February meeting.

b) Upcoming Events:

- **October 18** - Awards Night, Senior Concert Band to perform
- **November 21** - Grade 11 Concert Review at NAC.
- **November 21 through 24** - Mama Mia!
- **December 6 & 7** - Music Night - This year, the visual arts department will be included. VA Students will provide drawings from depictions of pieces that will be showcased in the foyer. Also, students from both the Music Department and Visual Arts will be the emcee's the event.
- **April 17, 2019** - New date for Grade 12's to attend NAC concert
- **April 18, 2019** - Coffeehouse

c) **Wish List Items** (to be acquired over next 2-5 years)

- Strings - 5 Eastman Violins. \$500/each. All 5 are \$2,800/plus tax.
- Winds - in order of priority
 1. Jupiter piccolo, \$1,100 + tax

2. Trombone with trigger, \$4,500 + tax
3. Yamaha baritone Sax, \$5,400 + tax

d) Arts Fee Update

The Music department will receive a percentage of fee's collected commensurate to the number of students who submitted fee's. New online payments using School Cash Online attributed to a higher number of parents submitting their fees. Music parents are generally responsive to this request above other departments.

e) Music Trip Update

Cuba 2019 - Jason has a mandate to move forward

UK 2019 - Unsure as of meeting if there is enough interest to move forward.

Jason announced that the OCDSB is starting to clamp down on school trips due to the number of days students are absent from the classrooms. The Board is suggesting no trips at all unless during March break. The parents discussed how this could limit opportunities for their students, especially in regards to student exchanges and potential missed learning opportunities outside the classroom. Parents agreed that speaking up to school board trustees and the superintendent may be effective ways to voice opinions.

f) New Initiative - Change in program options for music nights

In attempts to go paperless (or less paper) and appease the audience, a new format to provide the program to guests on Music Nights will be tested. It will include the following:

- Projector - the program will be projected/flushed on the wall of the gym at appropriate times
- Phone - the program will available with low lighting for those wishing to use their smart phones
- Paper - fewer and more condensed paper programs will be provided for those with no devices and who prefer something to take home

4. Treasurer's Report – David

- David outlined policy of transparency regarding the finances. The binder with all financial documents is available for viewing at all meetings.
- Cadenza 2018 used \$7,332.55 of MPSG funds.
- There is \$9,000 remaining in MPSG account after \$4,000 for 2018 and 2019 vocal retreat is paid. Going forward the \$4,000 venue deposit for next years vocal retreat will be earmarked the year prior.
- There are new Petty Cash and Reimbursement forms to be uploaded to the website. Reimbursements can be requested to be by cheque (may take up to 2 weeks to be processed) or by email transfer (should be quicker to receive).

5. Mama Mia! (Nov. 21 – 24)

Tickets are selling very well.

- Planning for MPSG to manage a lobby night on Thursday and Saturday.
- Joanne, Adrienne and Lorraine have graciously offered to coordinate the volunteers and manage the details for both evenings.
- Diane to send request for volunteers (MC to assist and hand over her detailed notes from last year)

Co-ordinators to help direct volunteers

- bake sale 2 volunteers needed

- water sales 2 volunteers needed
- raffle basket (Joanne is planning a home decor theme - please consider contributing an item to the basket and bring to the next meeting!) 3 volunteers needed
- citrus sales - Colin
- tear down crew
- table set up, Jason to ask custodians to help coordinate
- volunteer students to help serve

6. Music Nights (Dec. 6-7)

Tickets - Craig will manage again this year.

Videography & DVD Sales – Kim to manage

- Linda reported that the videographer has not yet confirmed her involvement for fall music nights. The group discussed that it would be a good idea increase the amount we pay her (currently \$400 flat fee), but it was not approved or discussed how much.
- Jason proposed and initiated a discussion to eliminate the DVD's and provide the video recordings of music night performances on-line only to every parent at the cost of increasing music night tickets by \$1.00 (from \$16 to \$17). He said he still has a box of unclaimed DVD's from the last concert.
- At Heather's request (who was absent), Linda offered her comments including the following: the DVD is a tangible souvenir, there are seniors with no computers at home to access and she likes the idea of offering a special 50th anniversary DVD in 2020.
- The majority of parents generally felt that the offering of an on-line version would be more convenient, more cost effective, and easier to manage.
- Options to provide a hard copy DVD (or instructions to write a DVD at home) were discussed for those who wish to provide one to those without a computer.
- In the end, it was agreed to increase the ticket prices to \$17 and move to find the optimal way (YouTube?) to provide the DVD electronically to everyone.

Motion: David moved and Katherine seconded to stop DVD sales and instead upload Music Night performances on-line.

Motion: Katherine moved and Gord seconded to increase on Music Night tickets by \$1 (from \$16 to \$17) to offset the cost of DVD sales.

Planning & Volunteers – Leilani & Elaine

Fundraising – Joanne & Adrienne

Music Night Planning Timeline - Leilani

- Volunteer sign-up page - work with Diane on this
- Photographer for both nights will be requested
- No change room monitors will be required any longer!
- Jason to provide performance line up, needed before 12 November
- Volunteer signup sheet opens for (MPSG signups only) November 12 - 15
- MPSG only ticket sales open November 13 - 19
- 1st email announcing volunteer signup/positions Wednesday November 14 (gives time to send everyone codes)

- Volunteer signup for all parents starts November 16
- Volunteer ticket sales open Monday November 19 - 24 November
- Ticket sales open to public 25 November (after Mama Mia)

7. Other

a) Citrus

Linda reported for Colin that 2018 pricing comes out in mid-November
New options for payment, cash, cheque, school cash online

1. b) CACDA Update

Gord attended first meeting of 2018/2019 and will report at the next meeting.

8. Next Meeting

Thursday, November 8th

The meeting was adjourned at 8:59 pm.