

# Canterbury High School Music Parents Support Group

October 2, 2014

## Minutes of Meeting

Attendance: Diana Hampson-Wilson, Pernilla Berin, Jason Sinkus, Clare Pelley, Amanda Lovatt, Linda Cudmore, Gord Aitken, Dale Theoret, Michelle Vandenbosch, Natalie Dayneka, Cynthia Chung, Jessica Simpson

Regrets: J'lene Bradley, Rosemary Baldwin, Lisa Fast, Tim Robillard, Mary De Souza-Chan

1. General Welcome.
2. **Approval of Minutes:** September minutes should reflect that it was Linda on Fundscrip and Linda Cudmore as lead on uniform (clothing) fitting.  
Approval of Minutes- Motioned by Claire, seconded by Linda.
3. **Student Update:** Jessica and Cynthia reported:
  - a) **Music Social** held September 18<sup>th</sup> went well but too many vegetarian and gluten free options (not enough regular/meat subs). Difficulties with collecting toonies from students and asked if perhaps they could collect a \$20 social fee from students/parents for the full year that could be used for social, flowers, and small things. They asked where the money was coming from for decorations for coffee house and advised they need \$20. [Money comes from Music Department.]
  - b) **Coffee House** to be held October 8<sup>th</sup> - Students asked if we had a parent volunteer for auctioning cakes at coffee house. It was suggested they have an arts student do it like last year – maybe a drama student? Jason liked that idea. We need 3 volunteers for coffee house. [Lisa was made aware post meeting.]
  - c) **Music Night Theme:** The students are still working on themes for Music Night and were considering Super Heroes, Under the Sea, City Lights. Jason was not aware there was a theme and has chosen the music long ago. Clare said City Lights was used before. Super heroes may be hard to tie in.
  - d) **Music Clothing:** The students have a logo for Music Clothing and it looks good. They just need to email the company and are going ahead with pants, t-shirts, beanie's (hats).
  - e) Coffee fundraiser - long discussion about introducing Paul's independently roasted coffee. Students already have donated coffee from Tim Hortons and Starbucks for coffee house so this can't be done. The theme is "Tim's or

Starbucks – which one do you prefer” so it won’t work. It was decided that Paul’s could be introduced at Music Nights instead and that way we could ascertain the interest in this fundraiser. Natalie will let him know and she has everything well underway with him on that fundraiser (forms, distribution). She will bring the forms home through her son and make an excel sheet. Paul needs 10 days to roast and will then label the coffee and bring it back to the school. We weren’t sure how it was to be distributed back to the students and Jason suggested maybe each sector (vocal, winds, strings) look after getting their own out.

- f) **October Social** – Students are looking into an October social and are considering bowling, lazer quest and McArthur lanes.

4. **School Update:** On behalf of the Music Department, Jason Sinkus reported:

- a) **Intro:** Jason thanked parents for help with uniform fittings and felt it went very smoothly. First performance of the year was by Chamber Choir at Police Memorial. It was discussed that this is a venue the students should continue performing.
- b) **Feeder School Concerts:** The feeder school request had an overwhelming response – over 3,000 people. Feeder schools have been asked that it be specifically for grade 8’s and some are on a waiting list. They take place Nov 19th, 2 performances at 10:15 for 10:30 and 12:00 for 12:45. He needs 4 parent volunteers for this and I’ve already put this to Lisa.
- c) **Trip to Germany and Czechoslovakia:** still waiting for certain approvals by school/board but plans are underway. He needs one more parent chaperone. [Post script: this has been filled.] **Action:** J. Sinkus to follow-up; use of remind for payment dates.
- d) **Smart Music and Chrome Books** –All students now have access to “Smart Music” and Chrome Books. He is submitting expenses to Treasurer (Pernilla).

5. **Fundraising:**

- a) **Fundscrip** –\$390.68 for Sep, 11 new supporters. We talked about having 2 laptops at coffee house and Amanda and Linda directly signing parents up or at least showing them how easy it works.
- b) **Citrus:** Update based on information from Tim Robillard who is waiting for costs from Dan at Produce Depot. He will prepare the orders to hand out in the end of

Oct. Nov 21/22nd will be the deadline to place the order and pickup is planned for the week of Dec 8-13th.

c) **Other fundraisers were discussed:**

- i. **Coffee fundraiser**– 50 order forms needed for Music Night, discussed on-line forms and paypal possibility. Natalie asked if it was a trip fundraiser or grad. (to be confirmed)
- ii. **Grad Committee fundraisers** – 388 compost bags left to sell. Battery recycle – cost is .25 we still need to confirm this with custodians. Clare is working on a gift basket. Donnelly's did not respond about Drivetest yet – usually we hear after Christmas and it is planned for May.
- iii. **Silent Auction** – Gord has some great contacts as he's worked in hospitality and retail for years. \$5,000 was discussed as a target number and he requested a list of items and the contact info of last years organizer. I will forward him Julie Christie's email.

6. **Treasurer's Report:** Based on statements for August, Pernilla reported on the following:

- a) \$23,000 in the account for this year – to pay for 2nd set of chrome books. [Note: This is based on wish list - see September Minutes]
- b) There is a web receipt for \$134 that has to be paid but Amanda is looking at going with a new webmaster so this is yet to be determined.
- c) Reimbursements/Forms- Pernilla reminded council they have to complete the reimbursement forms when handing in receipts – these are found on the website. Forms for collecting cash and cheques were also circulated by email to council.
- d) [Follow-up from September Minutes: Change of Officers – signature cards were completed in late September/early October]

7. **Wish list for 2014/15** [Updated since September from teachers]:

- a) Replace a cabinet with an LCD TV for a corridor display case outside the strings room. Approximate cost \$1500
- b) **Informal uniform** for all music students: Collared t-shirt (gold shirt) for all students for informal performances and travel. Also talked about possibility of having black shirt with embroidered logo from promo media maybe. It was suggested that the Music Department paid for these items in the past and that parents could assist with sizing and orders. Several people had good contacts and would look into estimates so we have them for Germany.
- c) [Note: Wish Software- database inventory to keep track of all inventor in the music program (music, stands, instruments, etc.) \$100/year for the subscription

d) Longer term – IPADs for Department]

**8. Webmaster:** Amanda already completed name changes for council and is revamping the website. It will have the same content but easier migration and more feasible to make updates. She said we need some photos from Grad Recital last year as some material is outdated. Jason said you can only include photos with groups of 4 or more unless we specifically have permission from students and parents.

**Action cont'd:** Amanda to work on redesign of website (navigation/menus; revise content; technical side (new site) as time permits and request assistance when required.

**9. Other business**

a) **Events** – Feeder School – need 4 volunteers

b) **Music Photos** – Jason is confident they will find a time,

c) **Music Night**

i. **Themes;** Need to pinpoint a theme soon so we can work on a poster and publicity. MC for music night was discussed including suggestion of Garth Hampson (Diana's dad) or Rob Clipperton from CBC. **Action:** Diana Hampson-Wilson to check into that.

ii. **Posters/Tickets:** Trying to recall who offered last year to take on the posters and thought perhaps it was a student?

iii. **Publicity:** Michelle is going to take over publicity and has some great experience and contacts. She was given the file from last year as a guide. She wants to make a twitter account for advertising events.

**10. Next meeting:** November 6, 2014 (Room 116)

Meeting adjourned: 8:50 pm.